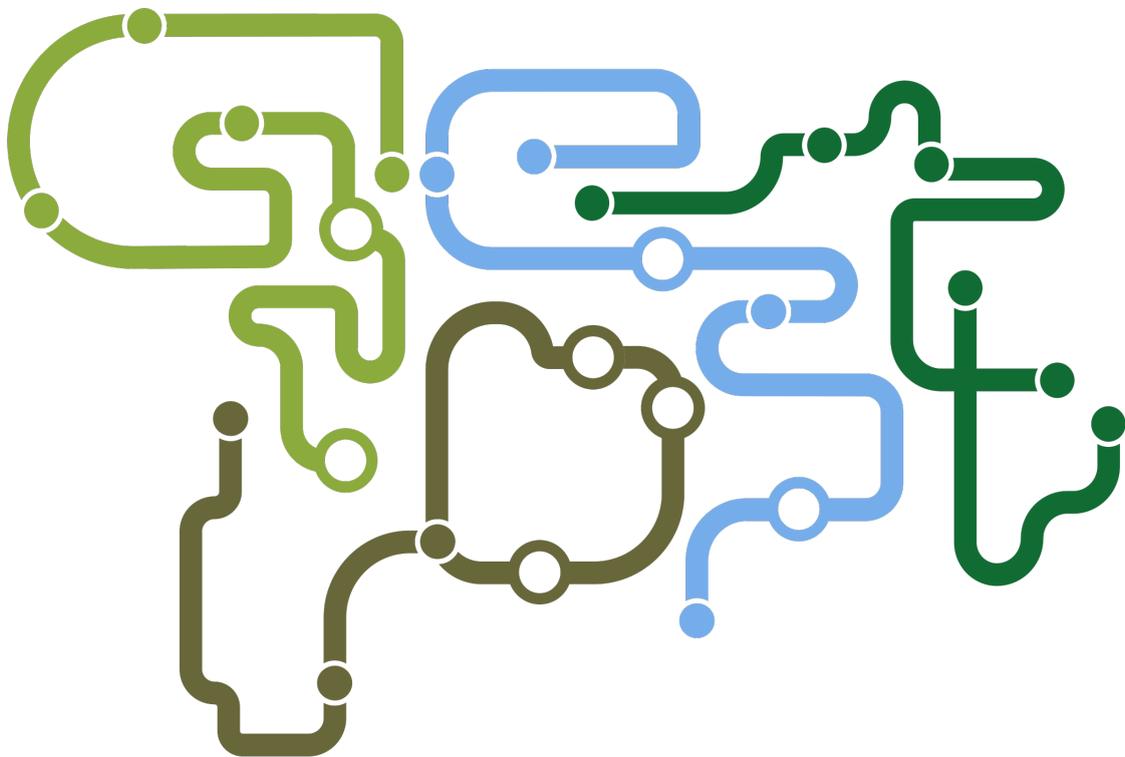


Get Lost Quick Grant Guidelines 2019-2020



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Our Get Lost Quick Grants Program

As part of Mount Alexander Shire Council's Covid-19 response package, we have allocated \$10,000 from existing operating budgets in 2019-20, to support the shire's hard-hit creative community and workforce.

This short-term program align with the goals in our Council Plan 2017-2021 and other strategic directions.

Council is expecting a high number of applications but encourage them from all creative thinkers across the shire, to help us understand need, and to build a pipeline of projects under development.

Grants will be awarded before the end of the financial year, with applications closing midnight, 28 June, 2020.

Applications for up to ten, \$1,000 Get Lost Quick grants are now open through our new Get Lost platform at www.getlost.org.au.

Applications must be for projects and activities that are:

- Based in Mount Alexander Shire; and
- Benefit the Mount Alexander Shire community.

The funding stream:

Get Lost Quick Grants:

- Open until **midnight, 28 June, 2020**
- Up to \$1000 available per projects or activity
- Total budget of \$10,000, once exhausted this stream will be closed
- Application process: Simple online application via www.getlost.org.au
- Reporting requirements: Short completion report with a summary of outcomes and photos or media links.

Information:

If these guidelines do not provide the information you need, or if you have trouble submitting your application, please contact Cultural Development Officer, Vicki Anderson at arts@mountalexander.vic.gov.au or on 5471 1877.

Our vision:

Mount Alexander: innovative, creative and connected.

Program objectives:

In accordance with our vision the Get Lost Quick Grants Program aims to:

- Support the building of social connections in each of our towns;
- Recognise, support and celebrate our local indigenous culture past and present;
- Build the capacity of our community to manage the impact of climate change and changing weather patterns;
- Improve health through use of our public spaces and trails;
- Implement initiatives to create acceptance of diversity;
- Manage and protect our heritage;
- Support business growth and local employment and
- Support and promote our cultural and artistic communities

Applicants are encouraged to read our Council Plan 2017-2021, prior to applying.

How to apply:

- Complete your application online at: getlost.org.au

Note:

- Eligible applicants may only receive one grant in this stream
- Late applications will not be considered.

Applications open:

Friday 22 June 2020

Applications close:

Midnight, Sunday 28 June, 2020

Get Lost Quick Grants Guidelines

The Get Lost Quick Grants form part of Council's 2019-20 Covid-19 response package.

- Up to \$1000 grants available for projects or activities that are planned to occur between 1 July 2020 and 31 December 2020.

Note: Council is pursuing a more comprehensive cultural grants program for 2020-21. For further information visit our Get Lost Forever project at <https://australianculturalfund.org.au/projects/get-lost-forever/>

Who can apply?

Applicants must:

- Be a not-for-profit, incorporated association, registered charity, an auspiced individual/group, commercial or eligible service organisation;
- Have an Australian Business Number (ABN) or provide a Statement by a Supplier form from the Australian Taxation Office;
- Not be in debt or in dispute with Council;
- Submit only one application.

If your group is not incorporated, or a registered charity with the Australian Charities and Not for Profits Commission you can still apply for a grant if you have an auspicing body, however this must be included in the application. Auspiced applications must have a signed auspice agreement. An auspice agreement template is available via getlost.org.au, or Council's website.

Any existing funding agreements or partnerships with Council will be taken into consideration during the assessment process.

What can be funded by the program?

Funding can be used for a wide variety of costs, please also refer to the section that outlines funding restrictions on the next page.

Funding may be applied for support to:

- Established and new projects/ activities
- One-off and recurring projects/ activities
- Not for profit and commercial projects/ activities

In-kind support will include:

- Marketing and promotions support.
- Council is open to, and considers fee waiver requests from creative not-for-profits. View council's Fee Waiver Policy [here](#).

Grant amounts are exclusive of any in-kind support value negotiated for 2020-21.

What cannot be funded by the program?

- Projects/activities that have not acquitted for previous Mount Alexander Shire Council grants awarded
- Projects or activities which:
 - are reasonably considered not acceptable by or offensive to the broad community
 - have the sole purpose of fundraising, with no other social, cultural, economic or environmental benefit to the community
 - are the responsibility of other government departments or agencies
 - seek to service a debt
- Catering, competitions, gifts and prizes
- Ongoing operational costs (core business) such as rent, annual general meetings, insurance and utility costs
- A private project or activity that is not broadly accessible to the local community

How are applications assessed?

All applications are assessed by a cross-Council and community panel against the criteria listed below. Applications will be ranked from highest to lowest score and those with the highest scores will be awarded funds until the total pool is exhausted.

Assessment criteria

1. Alignment to the Mount Alexander Shire Council Plan 2017-2021

The project/activity's capacity to achieve **three** or more of the following (75%):

- Support the building of social connections in each of our towns;
- Recognise, support and celebrate our local indigenous culture past and present;
- Build the capacity of our community to manage the impact of climate change and changing weather patterns;
- Improve health through use of our public spaces and trails;
- Implement initiatives to create acceptance of diversity;
- Manage and protect our heritage;
- Support business growth and local employment
- Provide an accessible range of services for all including children, young people and families
- A safe, healthy and engaging environment for volunteers
- Reduced levels of waste generated by the community
- Support custodians who manage our heritage records and assets (including Indigenous heritage)
- Promote the shire as a great place to live and do business
- Help to grow tourism to the shire
- Opportunities for adult education and skills development

2. Feasibility

The applicant's capacity to successfully deliver the event (25%):

- Sound business and project planning

Events Grants Program Guidelines

Preparing your application

To apply for a grant, you will need to visit the Get Lost website: <https://getlost.org.au>

Please note the following conditions before submitting your application:

- This is a competitive program and no application is guaranteed funding. Please ensure the amount you apply for is realistic and justifiable.
- If your event takes place in Mount Alexander Shire and/or another municipality, focus on the benefits delivered to the Mount Alexander Shire community in your application.
- All successful applicants will be required to acknowledge Council support.

How will I know the outcome of my application

Successful applicants will be notified in writing. A funding agreement outlining the terms and conditions of the funding being provided by Council will then be sent. Funding agreements must be signed and returned by the due date. An invoice for the grant amount must also be provided to Council to receive funding.

Unsuccessful applicants will be notified in writing of their unsuccessful application and provided with feedback on the reason(s) behind the decision. Applicants may also request to speak with a Council officer about their application if they would like further feedback.

Key dates

22 June	Get Lost Quick Grants Program opens
28 June	Get Lost Quick Grants Program closes . Late or incomplete applications will not be considered.
29 June	Applications are assessed.
From 30 June	Applicants notified of the outcomes of their application. Successful applicants are provided with a funding agreement to sign and return, with an invoice.
Mid-July	Signed funding agreements due. Funds paid to successful applicants
July	A list of successful applications will be published.

If you have any questions or require further information please feel free to contact us.

Vicki Anderson, Cultural Development Officer

- 5471 1877
- arts@mountalexander.vic.gov.au

