

# APPLICATION FOR INTERNAL REVIEW OF INFRINGEMENT NOTICE



## 1 Infringement Details

- Road Safety / Parking    Animal    Local Law    Environment Protection    Other

Infringement Notice Number

Vehicle Registration (if applicable)

## 2 Applicant Details

First Name

Last Name

Email Address:

Residential Address

Postal Address

Mobile Phone

Home Phone

*Council will notify you of the outcome in writing. All correspondence will be by email unless otherwise requested.*

## 3 Grounds for Application for Internal Review.

**Under the Infringements Act 2006, your grounds for review must be one of the following:**

### **THE INFRINGEMENT NOTICE WAS ISSUED CONTRARY TO LAW**

- The decision by the officer to issue the infringement was contrary to law. For example, the parking sign said restrictions only applied from Monday to Friday, and your infringement was issued on a Sunday.  
*(Explain reasons why you believe it is unlawful in the section over the page)*

### **THERE HAS BEEN A MISTAKE OF IDENTITY**

- The decision by the officer to issue the infringement involves a mistake of identity. For example, the infringement notice has the wrong vehicle registration (such as ABC123, rather than ABC124).  
*(Explain why you believe there was a mistake of identity in the section over the page)*

### **THERE WERE EXCEPTIONAL CIRCUMSTANCES WHICH CAUSED THE OFFENCE TO OCCUR**

- The conduct for which the infringement notice was served should be excused having regard to any 'exceptional circumstances' relating to the infringement offence.

*An exceptional circumstance is something that is unforeseeable or unpreventable, or other circumstances, which do not fall within the definition of special circumstances, such as a car breakdown or a medical emergency. This does not include appointments with a doctor going overtime, meetings running late, not seeing a sign, not knowing the law, financial hardship, or this being the first time you've broken the law.  
(Explain the reasons of 'the exceptional circumstances' in the section over the page)*

### **THERE ARE SPECIAL CIRCUMSTANCES THAT APPLY TO ME PERSONALLY**

- These circumstances are very specific. You can **only** select this option if you can show that one or more of the following applies to you, **and** it resulted in you being unable to understand or control the behaviour that led to your fine. Categories of special circumstance include: intellectual disability; mental illness or disorder; serious addiction to drugs or alcohol; homelessness; or family violence.  
*(Explain the special circumstances in the section over the page)*

### **I WAS UNAWARE THAT I HAD BEEN ISSUED AN INFRINGEMENT NOTICE**

- You can request a review if you didn't know about the infringement and only found out about it within the last 14 days. If successful, you will have to pay the infringement, but will be given an extra 28 days to pay.

