


Application to Amend or End a Section 173 Agreement

If you need help to complete this form, read MORE INFORMATION at the end of this form.


 Mount Alexander Shire Council is committed to protecting your privacy. The personal information requested on this form is being collected by Mount Alexander Shire Council for the purpose of assessing planning permit applications, parts of which are set out in the *Planning and Environment Act 1987*. The personal information will be used for the following purposes:

- Correspond with you about your permit application.
- If necessary, notify affected parties who may wish to inspect your application so that they can respond- this may be a notice onsite, a notice online, a notice in the newspaper and/or by post.
- Or for any other directly related or reasonably related purposes.

The information you provide will be made available:

- Online on the Council's website during the public notice period of the application.
- On the Council's permit register.
- To any person who may wish to inspect your application until the application process is concluded, including any review at the Victorian Civil and Administrative Tribunal.
- To the relevant officers within the Council and other pertinent Government agencies directly involved in the planning process.
- To persons accessing information in accordance with the Public Records Act 1973, Planning and Environment Act 1987 or the Freedom of Information Act 1982.

It will not be disclosed to any other external party without your consent unless required or authorised by law. If the personal information is not collected, we may not be able to process your application. If you wish to access or alter any of the personal information you have supplied to the Mount Alexander Shire Council, please contact the Planning Department on 5471 1700 or via email info@mountalexander.vic.gov.au

 Questions marked with an asterisk (*) must be completed.

If the space provided on the form is insufficient, attach a separate sheet.

The Land


Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

Street Address *

Unit No.:	Street No.:	Street Name:
Suburb/Locality:		Postcode:

Formal Land Description *

Complete either A or B.

 This information can be found on the certificate of title.

A	Lot No.:	<input type="radio"/> Lodged Plan	<input type="radio"/> Title Plan	<input type="radio"/> Plan of Subdivision	No.:
OR					
B	Crown Allotment No.:		Section No.:		
Parish/Township Name:					

Applicant Details

Provide details of the applicant and the owner of the land.

Applicant *

The person who wants the permit.

Name					
Title:	First Name:	Surname:			
Organisation (if applicable):					
Postal Address			If it is a P.O. Box, enter the details here		
Unit No.:	St. No.:	St. Name:			
Suburb/Locality:		State:	Postcode:		

As the applicant, I give my consent for my name, address and signature to be publicly available for the purposes of the *Planning and Environment Act 1987* and may only be used for those purposes.

Signature:	Date:
	day / month / year

Applicant/Contact and Owner Details

Please provide at least one contact phone number *

Business Phone:	Mobile Phone:
Email:	

Owner *

The person or organisation who owns the land


Where the owner is different from the applicant, provide the details of that person or organisation.

Owner's details		Same as Applicant <input type="checkbox"/>
Name		
Title:	First Name:	Surname:
Organisation (if applicable):		
Postal Address		If it is a P.O. Box, enter the details here
Unit No.:	St. No.:	St. Name:
Suburb/Locality:	State:	Postcode:
Owner's Signature (Optional):	Date: day / month / year	

Note: Pursuant to Section 178A of the Planning and Environment Act only the owner of land, or a person who has entered into an agreement under Section 173 in anticipation of becoming the owner of the land, may apply to the responsible authority for agreement to a proposal to amend an agreement in respect of that land, or end an agreement in respect of that land

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Property Information *

Accurately describe the address of the land and (if applicable) attach a current certificate of title, plans and/or any other supporting documentation. 

Application to Amend or End a Section 173 Agreement


Please select option A or B *

Option A

Amend

I am asking to **AMEND** a Section 173 Agreement

In the case of a proposal to amend an agreement, clearly describe –

- i. the proposed amendment; and
 - ii. the purpose of the proposed amendment; and
 - iii. any change in circumstances that necessitates the proposed amendment; and
- 


OR

Option B

End

I am asking to **END** a Section 173 Agreement

In the case of a proposal to end an agreement, clearly describe –

- i. if the proposal is to end the agreement in part, the part of the agreement to be ended; and
 - ii. if the proposal is to end the agreement as to any part of the land, the part of the land to be removed from the application of the agreement; and
 - iii. why the agreement or that part of it is no longer required.
- 

Application Fee

Fee to Amend or End a Section 173 Agreement - Please see Fee Schedule

Payable on Lodgement

Declaration

This form must be signed *

I declare that the information provided above is true and correct.

If the Applicant is not the Owner, I declare that the Owner is aware of this application.

Full Name:

Signature:

Date:

day / month / year

Lodgement

Lodge the completed and signed form, the fee and all documents with:

Mount Alexander Shire Council
PO Box 185
CASTLEMAINE VIC 3450

27 Lyttleton Street
CASTLEMAINE VIC 3450

Contact information:

Phone: (03) 5471 1700

email: info@mountalexander.vic.gov.au

Deliver application in person, by post or by electronic lodgement