

Application to Extend an Existing Septic Tank Permit



Please refer to [Public and Environmental Health Fees and Charges](#)

Environment Protection Act 1970
Code of Practice Onsite Wastewater Management 2013
As/Nzs 1547:2012 On-Site Domestic Waste Water Management

Existing Permit No: S _____

Expected Date of Installation: _____

A permit to install a septic tank system is valid for two years once approval is given by Council. If the septic tank system is not installed within this time an extension of the permit time can be sought from the Public and Environmental Health Unit. An application does not guarantee permission to extend the Permit to Install will be granted.

When approval is considered for an application to extend a septic tank permit the following factors will be considered:

- Only one extension will be granted. If the installation has not occurred within this time a new application must be submitted.
- An extension is only valid on existing plans/permit. Any alteration to the existing permit will require an Application to Alter an Existing Septic Tank Permit.
- Any application to extend a permit will be assessed against the current requirements of the EPA On-site Wastewater Code of Practice and As/Nzs 1547:2012 On-Site Domestic Waste Water Management.

APPLICANT (If not the Owner)

Name: _____

Postal Address: _____

Contact details: Telephone: _____ Email: _____

ADDRESS (Where to be installed)

CA(s)	Section	Parish/Township	Lot no(s)	LP no.
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Council Property ID Number: _____

Lot No: _____ Street No. & Name: _____

Town/Suburb: _____ Postcode: _____

OWNER

Name: _____

Postal Address: _____

Contact details: Telephone: _____ Email: _____

BUILDING SURVEYOR

Name: _____ Company Name: _____

Postal Address: _____ Postcode: _____

Email: _____

I hereby apply for permission to have a septic tank system extended.

Signature of Owner: _____ Date: _____

I, the applicant, hereby apply for permission to extend a septic tank system.

Signature of Applicant: _____ Date: _____

PAYMENT

Please indicate how you would like to pay.

Important! Please do not send credit card details via email as the email will be blocked.

- Credit Card** – Visit [online payments](#) or call Customer Service on 5471 1700.
- In Person** – You can pay by credit card, EFTPOS, Cash, cheque or money order at our Customer Service Centre (see details below).
- Cheque** – Cheques or money orders should be made payable to Mount Alexander Shire Council.